

APPENDIX 1A

DOCUMENTS TO BE SUBMITTED BY THE APPLICANT FOR ADMINISTRATIVE EVALUATION

INFORMATION SHEET (PHASE I)

Applicants must submit the following documents during the **first phase** of the selection process for the ADMINISTRATIVE EVALUATION. Cells without the ✓ symbol describe the document that must be submitted based on the type of applicant organization and that meets the requirement.

Please submit the documents using the file names listed in the second column of the matrix “**FILE NAME TO BE SUBMITTED TO THE BCA FUND (PDF format).**”

REQUIREMENT	FILE NAME TO SEND TO THE BCA FUND (PDF format)	TYPE OF APPLICANT ORGANIZATION				
		NON-GOVERNMENTAL ORGANIZATIONS (NGOs)	POPULAR AND SOLIDARITY ECONOMY ENTITIES	PRIVATE COMPANIES	ORGANIZATIONS OF INDIGENOUS PEOPLES AND NATIONALITIES	IMPLEMENTING AGENCIES (Specialized Implementing Entity - public sector)
1. Complete the Know Your Counterpart (KYC) Form LINK: https://fondobiocorredoramazonico.org/documentos-FBCA/Formulario%20Conozca%20a%20su%20Contraparte%20(KYC).xls	1. KYC Form_PROPOSER'S NAME	✓	✓	✓	✓	✓
2. Legalized or certified articles of incorporation and certificate of legal existence issued by the relevant authority.	2. Deed_NAME OF PROPOSER	Basic operating agreement and SUIOS registration certificate	Articles of incorporation, bylaws	✓	Minutes of the election of the governing body and bylaws	Basic Operating Agreement
3. Simple copy of the Unique Taxpayer Registry (RUC) issued by the Internal Revenue Service.	3.RUC_NAME OF PROPOSER	✓	✓	✓	✓	✓

REQUIREMENT	FILE NAME TO SEND TO THE BCA FUND (PDF format)	TYPE OF APPLICANT ORGANIZATION				
		NON-GOVERNMENTAL ORGANIZATIONS (NGOs)	POPULAR AND SOLIDARITY ECONOMY ENTITIES	PRIVATE COMPANIES	ORGANIZATIONS OF INDIGENOUS PEOPLES AND NATIONALITIES	IMPLEMENTING AGENCIES (Specialized Implementing Entity - public sector)
4. Copy of the appointment or notarized power of attorney and a copy of the legal representative's or authorized agent's identification document.	4. Appointment and ID card_NAME OF APPLICANT	Certificate of Legal Representative and copy of ID card	✓	✓	Identity card of the legal representative	Certificate of Legal Representative and copy of ID card
5.1. Income tax return for the previous year (Small and medium-sized grants)	5.1. Income tax form_NAME OF THE PROPOSER	✓	✓	✓	✓	✓
5.2. Financial statements (balance sheet, income statement, statement of changes in equity, cash flow statement – large grant)	5.2. Financial Statements_NAME OF THE PROPOSER	✓	✓	✓	✓	✓
6. Certificate of compliance with obligations issued by the Financial and Economic Analysis Unit (UAFE) Check the following link: https://www.uafe.gob.ec/sujetos-obligados/	6.UAFECertificate_NAME OF BIDDER	✓	✓	✓	✓	✓
7. Other documentation or information required by the AMAZON BIOCORRIDOR FUND for its review	7.Other_PROPOSER'S NAME	According to analysis	Based on analysis	Based on analysis	Based on analysis	According to analysis